



LOADMASTER INDUSTRIES

Job Description Estimating Manager

A. RESPONSIBILITIES

- Primary responsibility for the day to day management of the Estimating Department.
- Primary responsibility for Loadmaster's operations as described above, including maintaining product atmosphere, supervision of personnel and related matters (including hiring/termination, and annual reviews).
- Primary responsibility of managing day to day; estimating / inside sales.
- Assisting in the expansion of the customer base, and development of marketing media.
- Provide engineering and manufacturing with ideas and input on projects as required.
- Responsible for assisting the V.P. with management reviews.
- Responsible for assisting the V.P. in developing and primarily responsible for maintaining departmental KPI's.
- Responsible for communicating with the V.P., field services, engineering, projects, manufacturing, vendors and customers as needed.

B. Qualifications

- Minimum high school graduate with preferred college or university (2 or 4 year degree).
- Preferred 3 years' experience in management of estimating.
- Preferred 5 years' experience in estimating fabricated products
- Preferred experience in sales, and marketing of fabricated products.
- Has working knowledge of vendors and resources required to properly estimate projects
- Demonstrates capabilities in leadership, superior communication skills and effective presentations.
- Computer Literate
 - Experience working in and with Compress and/or PV Elite
 - Proficient in Microsoft Word, Excel, and Outlook.

C. SKILLS

- Ability to estimate material and labor
- Create bill of material lists
- Read and understand General Arrangement Drawings
- Read and understand ISO Drawings
- Ability to review and comprehend project package and develop frame work for bid
- Must be able to effectively prioritize and execute tasks in a fast pace environment.
- Proficient in reading of and interpreting prints.
- Knowledge of welding criteria
- Knowledge and experience estimating: Piping Package, Pipe Racks, Knock down steel, and vessel skids
- Knowledge and experience with ASME, AISC & ASTM